PA SHARP

Sustaining the Humanities through the American Rescue Plan

Preview Application

PA SHARP PREVIEW APPLICATION

ELIGIBILITY QUESTION

ELIGIBILITY - Please answer the following questions to confirm your organization's eligibility. (Yes or No)

1. Yours is an organization that does humanities programs OR has a humanities mission.
2. You are a 501(c)(3) or a government agency in the Commonwealth of Pennsylvania.
3. You are physically located in Pennsylvania and have Pennsylvania residents as your primary audience.
4. You have been in operation for at least one year.
5. You have filed a Form 990 or 990EZ for the most recent fiscal year or can provide your organization's most recent audited financial statement.
6. You are able to provide a Data Universal Number System (DUNS) number at the time of your award.
7. You employ the equivalent of 1 full-time employee.

APPLICATION QUESTIONS

I.   Applicant Details (fill-in)

1. Organization Name
2. Organization Mailing Address
3. Organization Website
4. DUNS#
   ○ *PHC is required to ensure that all grantees obtain and retain a Data Universal Numbering System (DUNS) number if they are awarded funds. You may look one up or obtain a DUNS number from D&B by visiting https://www.dnb.com.*
5. EIN#
   ○ *Your Employer Identification Number (EIN) is a unique nine-digit number assigned by the Internal Revenue Service (IRS) to business entities operating in the United States for the purposes of identification.*
6. Primary Contact First and Last Name
7. Primary Contact Title
8. Primary Contact Email
9. Primary Contact Phone #
10. Is this your first time applying to PHC? (yes or No)

II.   Organization Details

1. What type of organization are you? (Select one)
   - o   Archive
   - o   Arts-related Organization (including art museums)
   - o   Community Development Corporations (CDC)
   - o   Community Organization or Center
   - o   Cultural Organization
   - o   Film or Media Organization
   - o   Foundation
   - o   Government - State or Local
   - o   Higher Ed – Affiliates (Press, radio station, archive, library, etc.)
   - o   Higher Ed - Four-year College
   - o   Higher Ed - Two-year College
   - o   Historical Society
   - o   Historic Site/House
   - o   Incarceration or Detention Facility
   - o   Independent Research Library or Center
   - o   Indigenous Tribal Organization or Community
   - o   Literary Organization
   - o   Membership Organization or Association
   - o   Museum - History
   - o   Museum - Other
   - o   Nature Center/Botanical Garden/Arboretum/Environmental Organization
   - o   Public Library
   - o   Social Services or Health Organizations
   - o   State or National Park (heritage coordinators, greenways, and trails)
   - o   Youth Services Organization
   - o   Other

2. If you answer "other" to the previous question, please describe your organization. (fill in)

3. Does your organization fit the definition of a BIPOC or AAPI-centered organization? (select one)
   Refer to the FAQs at http://pahumanities.org/pasharp for more details
   - o   Yes
   - o   No
   - o   Not sure
   - o   Prefer not to answer

III.   Humanities and Project Narrative

1.   Organization, Mission & Work (Up to 1000 words)

Describe your organization, and its mission and core work. If you are applying for General Operating & Capacity-Building Support, you must describe how the humanities are central to your organization. If the humanities are NOT central to your mission, please tell us how the humanities factor into your work.

2.   Public Humanities Programming (Up to 1000 words)

Share your track record with public humanities programing and include a short description of two (2) past or current programs.

3.   Upload two links of examples of your public humanities programs

File/Link	Type	File Name	File/Link Description	
File ⌄	Evaluation ⌄	Choose File No file chosen		✕

Add File/Link

4.   Community Relationships and Partnerships (Up to 1000 words)

Describe your community and how they engage in your work. How do you develop programs with your community and with their interests, assets, and identities in mind? Include information on how you build relationships and partner with community stakeholders.

5.   Reimagining Response & Recovery (Up to 1000 words)

Describe how you'll use PA SHARP funding to support this next phase of your work and engage your community. How may your activities or projects find the human connection in the humanities—to build connections, make space for new voices, create empathy and belonging, support vibrant economies, and more? What lessons did you learn from the last year that you intend to build on or re-envision? If you are applying for general operating support, please tell us how you'll use the funding to support your operations or do planning and capacity building for your organization's response and recovery.

IV.   Financial

1.   Annual Operating Budget for your Fiscal Year 2020 (fill in)

File Upload

2. Please upload a PDF or provide a link of your most recently filed 990,990ez or your organization's most recent audited financial statement.

File/Link	Type	File Name	File/Link Description
File ▾	Evaluation ▾	Choose File No file chosen	

Add File/Link

V.   Impact of Pandemic

The questions below are to help the PHC gain an understanding of what happened to your organization and humanities programming in Pennsylvania during the pandemic. We fully expect that organizations like yours may have experienced disruptions and losses during this time. This grant opportunity is aimed to help your organization, your programs, and your connections with your community recover and rebuild in the year ahead.

1. Please tell us about the impact of the pandemic on your organization and how you responded to continue your work with the public. (Up to 1000 words)

2. What is the estimated total financial loss to your organization in 2020? (fill in)

3. In the table below, enter your organization's total expenses and income for Fiscal Year 2019, Fiscal Year 2020, and Fiscal Year 2021. Round to the nearest dollar.

	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021
Earned Income (tickets, fees, sales, sponsorships, fundraising events)	$	$	$
Contributed (all donations & grants)	$	$	$
Endowment or Investment Income:	$	$	$
Other Income	$	$	$
Total Expenses	$	$	$
Net Income (total will calculate upon saving)	$0	$0	$0

STAFFING & VOLUNTEERS

1. As of March 1, 2020, how many of each of the following did your organization have? Round to the nearest whole number.

	Whole numbers only
Full Time Employees:	0
Part Time Employees	0
Volunteers (Non Board Members)	0

2. As of September 1, 2021, how many of each of the following does your organization have? Round to the nearest whole number.

	Whole numbers only
Full Time Employees	0
Part Time Employees	0
Volunteers (Non Board Members)	0

3. Has your organization reduced hours or compensation to staff due to the pandemic? If yes, please explain. In no, please type no. (Up to 1000 Words)

4. How many jobs will PA SHARP allow you to retain or, if staff were laid off or terminated due to the pandemic, bring back? How many jobs or consultants might be supported with PA SHARP? Round to the nearest whole number.

	Whole numbers only
Full Time Employees Retained or Brought Back	
Part Time Employees Retained or Brought Back	
Full time Employees Newly Hired:	
Part Time Employees Newly Hired:	
Consultants retained or brought back:	
Consultants newly hired:	

5. Please describe any efforts to reach new audiences with humanities programming since the start of the pandemic. (Up to 1000 words)

6. Please describe which audiences were most affected by pandemic changes and closures. (Up to 1000 words)

VI. Funding Request Details

1. Amount of funding request (up to $20,000) (fill in)

2. Type of funding request (pick one)
   - General Operating Support & Capacity Building (available to organizations with a humanities mission ONLY)
   - Programming

3. Please demonstrate how you intend to use the requested funds and be sure your budget lines up with your recovery activities. Requests can be up to $20,000. Total budget must be equal to funding request.

	PHC SHARP Funds
Staff (Salaries & Benefits - staff must directly support humanities programming)	$
Scholars/Speakers/Artists	$
Advisors/Consultants	$
Office/Admin	$
Event/Program Supplies	$
Marketing/Promotions	$
Subscriptions/Fees	$
Proposed Budget Total (total will calculate upon saving)	$0

4. Budget Narrative: Provide sufficient detail to demonstrate that costs are accurate, reasonable, and directly related to your plan of activities for the project or to support your operations, do planning, and capacity building. (Up to 1000 words)

5. To help us report to the NEH, please provide a quick snapshot of how you'll use your funding. (Select all that apply.)
   - Create jobs
   - Preserve jobs
   - Support or maintain general operations
   - Create humanities programs
   - Sustain humanities programs
   - Implement new humanities activities
   - Sustain existing humanities activities
   - Other

4. If other, please explain (fill in)

VII. Discovery

1. What impact do you hope PA SHARP funding has on the future of your work, your organization and the community with which you work? How will it grow and strengthen your organization to be more flexible, inventive, and accessible to the community? (Up to 1000 words)

2. As a part of this grant program, PHC will develop the PA SHARP Learning Network that meets regularly to discuss progress, challenges, and best practices related to recovery. Please share why this is of interest to you and how your staff will prioritize being a part of this network. (Up to 1000 words)

VII. Final Thoughts

1. Is there anything else you want us to know about your application? (Up to 1000 words)